



Coquitlam School District No. 43

Assistant Superintendent

Coquitlam School District invites applications for an Assistant Superintendent position from individuals who are seeking challenging educational leadership opportunities.

As the third largest school district in the province we are located within a 40 minute drive from downtown Vancouver. The school district has a population of 30,000 students with approximately 3,500 teaching, administrative, managerial and support staff. Our school district values a coordinated, collaborative approach to working with our students, parents, community partners, the public, and employee groups. Candidates must have a strong belief and commitment to as well as experience in public education.

The Assistant Superintendent responds to the Superintendent of Schools and will share the supervision of our 9 secondary, 13 middle and 45 elementary schools. The individual will be a vital part of the District Leadership Team and will share in the overall leadership and future direction of the School District.

The successful candidate will be visionary, innovative and provide dynamic leadership. Further he/she must demonstrate evidence of ethical decision-making with the ability to effect systemic change in a culture of collaboration. The key areas of responsibility will include supervision of schools, various district portfolios, and other duties as assigned by the Superintendent.

Required Education and Experience

- Minimum of 5 years administration experience;
- Evidence of a completed Masters Degree;
- British Columbia College of Teachers certification or eligible for certification;
- Commitment and experience in the public education system
- Knowledge and expertise in a variety of areas including:
 - Successful experience with large and small group facilitation with school and community audiences
 - Successful experience with district or provincial level initiatives
 - Strong interpersonal and collaborative skills
 - Experience at multiple levels as teacher or administrator
 - Successful experience with community, civic and social service agencies
 - Knowledge and understanding of planning; including demographics, enrolment and facility projects
 - Knowledge of personalized learning and the BC Education plan

A competitive salary is offered along with a generous benefit package. The successful applicant will be required to complete two criminal record checks.

Your application must include your resume, proof of Masters Degree, **two** professional reference letters and three reference contacts (including email). One of your references must be from your current supervisor. To apply, forward your documentation to kydd@sd43.bc.ca, Fax: 604-937-6758, or 550 Poirier Street, Coquitlam, BC, V3J 6A7 **no later than 4:00 pm - Tuesday, February 28th, 2012.**