

PROVINCIAL SYMPOSIUM ON SCHOOL PLANNING COUNCILS

SUMMARY OF GROUP WORK – SHARING SHEETS

S.D. #: Kootenay Region - Southeast Kootenay, Kootenay Lake, Arrow Lakes and Kootenay-Columbia
Contact Person: Pat Dooley Email: pdooley Phone: 250-342-6681 (local 221)

We would like to share:

- _ Need to be slow and build a solid foundation around the “big picture” (SGP Accountability Cycle, relationships)

Our plan. When we return home is:

- _ To hold a regional meeting on Wednesday, September 24, 2002, to:
 - o Prepare an information package
 - o Identify possible content and shape of an initial session for successful SPCs
 - o Identify possible models to be as inclusive as possible

S.D. # 05 - Southeast Kootenay Contact Person: Roy McLean Email: roy.mclean@sd5.bc.ca
Phone: 250-426-4201

We would like to share:

- _ Our district did not have team representation; only the superintendent. I will be sharing today's activities with all of the partners when I return and then plan from there. I participated with S.D. #18, 08 and 20

S.D. #06 - Rocky Mountain Contact Person: Bendina Miller Email: bmiller@sd6.bc.ca
Phone: 250-342-6313

We would like to share:

- _ Data collection (opts)
- _ School success plans
- _ Board support for parent involvement

Does anyone know more about...

- _ Professional development regarding data collection/interpretation (assessment literacy) e.g. Laura Lipton – data driven dialogue

Our plan, when we return home is:

- _ Communication – board and superintendents update to the staff, parents and community
- _ Preliminary information/exploratory meetings in schools
- _ Take advantage of BCCPAC training – invite partner groups
- _ Team planning session (representatives of all partner groups, 3 zones)

S.D. #08 – Kootenay Lake Contact Person: Kathy Bedard email: kbedard@sd8.bc.ca
Phone: 250-428-2217

Does anyone know more about...

- _ Effective models to get information/have training for parents/teachers/principals/vice-principals in districts facing the challenge of geography
- _ Need coordination/information about who is doing what on above:
 - o BCCPAC
 - o BCSTA
 - o BCPVPA
 - o BCTF
 - o Ministry
- _ Please send copy of overheads

Our plan, when we return home is:

- _ Discuss/decide upon
 - o Timelines
 - o Pro-d – parents/teachers, etc.
 - o Training models
 - _ Meet regionally, Wednesday September 25th in Nelson
-

S.D. #19 – Revelstoke Contact Person: Anne Cooper Email: acooper@sd19.bc.ca
Phone: 250-837-2101

Does anyone know more about...

- _ Which goes first – school plan versus district plan
- _ This year no real way to link SPC and district

Our plan, when we return home is:

- _ Present it positively
 - _ Policy developed – guidelines
 - o Consensus
 - _ Processes for involvement
 - o Clear role for committee
 - o Others need to be involved in a meaningful way
 - _ Use performance standards and classroom assessment
 - _ SPCs are not replacing anything – we have good processes
 - _ The plan must be doable and measurable
 - _ Information and data and facts
-

S.D. #20 – Kootenay/Columbia Contact Person: Jan Micklethwaite
Email: jmicklethwaite@sd20.bc.ca Phone: 250-368-2229

Does anyone now more about...

- _ Good recruitment techniques for schools where finding interested parents is difficult

Our plan, when we return home is:

- _ Develop:
 - o Timelines
 - o Processes
 - o Incentives
 - o Information packages
 - o Budget
-

S.D. #22 – Vernon Contact Person: Mike McAvoy Email: mmcavoy@sd22.bc.ca
Phone: 250-542-3331

We would like to share:

- _ Our “common language” and terminology, for collection of behavior data (MacSchool and simms)
- _ Our interim policy for SPC’s
- _ Data collection system in our district

Does anyone know more about...

- _ Determining validity of data reliability
- _ Use of performance standards for school-wide data
- _ Promoting more effective parental involvement
- _ The election process and timelines for SPCs
- _ Funding to resource growth plans
- _ A reasonable way to balance a “purely” statistical view of reliability and validity with using data as a starting point for conversation and understanding

Our plan, when we return home is:

- _ Keep a clear focus on students
 - _ To invite all partner groups to a fall retreat
 - _ To involve all partner groups in a training session at the same time
 - o Address issues that are important to each group
 - o Spend some time in school groups to formulate more specific plans
 - _ Involve (include) "outside" groups – the school community
 - _ Continuing to work on our SPC policy
 - _ Include SPC on agenda of all partner groups to enhance communication ASAP
 - _ To try a variety of ways to communicate with parents and the school community
-

S.D. #23 – Central Okanagan Contact Person: Moyra Baxter Email: moyrabaxter@shaw.ca
Phone: 250-767-6153

Does anyone know more about...

- _ It is suggested in the ministry pamphlet that the principal provide "leadership" for the SPC. Does this mean the SPC will be chaired by the Principal or could any member of the council chair the meeting?
- _ Do school boards need to have draft policies in place this fall to guide the SPCs through the first year?

Our plan, when we return home is:

- _ Partner groups develop policy – strike ad hoc committee to develop guidelines/policy
-

S.D. #27 – Cariboo/Chilcotin Contact Person: Byron Robbie Email: byron_robbie@sd27.bc.ca
Phone: 250-398-3810

We would like to share:

- _ Policy
- _ District to district plans

Does anyone know more about...

- _ Criteria/for approval of school plans guidelines
- _ Funding plans for implementation
- _ PAC constitutions – changes required

Our plan, when we return home is:

- _ Meet as a team to discuss:
 - o Implementation timelines
 - o Policy issues
 - o Education/training plans
 - _ Report to the stakeholders
 - _ Maintain our focus on student achievement
-

S.D. #28 – Quesnel Contact Person: Mike Adams Email: MikeAdams@sd28.bc.ca
Phone: 250-992-8383

We would like to share:

- _ Possibly set up mini symposium with neighbouring districts
- _ After spending the day with all stakeholders it is apparent there are many common/universal concerns/issues/opportunities

Does anyone know more about...

- _ Can we include a wider variety and number of representatives on SPCs?
- _ Funding – where is the money coming from for implementation of growth plan, new initiatives, etc.
- _ What is the process
 - o i.e. where a good school growth plan is already in place, does the SPC become a rubber stamp?
- _ What are the responsibilities around data gathering for SPCs?

- Who designs the surveys?
- Who compiles and collates the data?
- Who pays for all this?

Our plan, when we return home is:

- _ Each speak to our representative group to give update on this conference
- _ BCCPAC sponsored SPC workshop
 - October 6, 2002
 - Helen Dixon Centre
 - 1:00 p.m. – 4:00 p.m.
- _ Create an ad hoc committee comprised of team members and others to develop policy change suggestions around SPCs following our meetings with our groups
- _ Possibly plan pro-d workshop for teachers and principals for a day
- _ Ad hoc committee composition:
 - Mike Adams, Brian Kennelley, Caroline Mitchell, Sandra Backer, Caroline Nielsen, Ed Napier, Gary Graf, Keith Spencer, Sue Ellen Miller

S.D. #33 – Chilliwack Contact Person: Jacquie Taylor Email: Jacquie_taylor@sd33.bc.ca
 Phone: 604-792-1321

Does anyone know more about...

- _ Ways the SPC can address all aspects of the curriculum and student development

Our plan, when we return home is:

- _ Superintendents council (partner presidents and vice-presidents)
- _ Policy development committee will complete the SPC policy process
- _ Board will develop guidelines for acceptance of school plans
- _ Partner committee will meet to determine training in-service plan
- _ Develop communication strategies with all PACs/schools
- _ Send out BCCPAC transition plans out to all PACs and principals
- _ Identify district contracts and resource people
- _ Timelines for elections established
- _ PAC constitution amendments
- _ Clarify the role and expectations of the SPC and individual members of the SPC

S.D. #34 – Abbotsford Contact Person: Steve Carlton Email: steve_carlton@sd34.bc.ca
 Phone: 604-859-4891

We would like to share:

- _ Our concern about getting FSA results in a timely manner i.e. September or sooner
- _ Our district model:
 - District SPC steering committee
 - District in-service for all schools
 - Goal assessment rubric

Does anyone know more about...

- _ Will there be funding to support school plans or district accountability contracts?
- _ The possibility of moving the date for completing accountability contracts back? i.e. November 30?
 - Rationale – schools and districts need time to do a better job of completing school plans with all the data – then get them to the board office
 - Need more time as well to allow meaningful consultation with PAC, staffs and school board
- _ “We need the data to hit the date!”

Our plan, when we return home is:

- _ Review the timeline for goal setting. Perhaps rethink setting goals in the fall and look to spring goals???

S.D. #35 – Langley Contact Person: Dave Michel Email: dmichel@sd35.bc.ca
Phone: 604-532-7891

Our plan, when we return home is:

- All SPCs to be elected by this day October 23
 - October 23, training sessions 7:00 p.m. – 9:00 p.m.
 - Formed a district steering committee and that has met twice
 - September 24 – planning for October 23 training session
 - o Hulley – Leading Effective Schools
 - o Policy and act
 - o Communication and representative responsibility with constituent groups
 - o District goals
 - o How do we collect and interpret data school district #35
 - o How do you arrive at consensus
 - o September 30 (6 members from planning steering committee) draft policy and information package to be developed (assembled?)
-

S.D. #36 – Surrey Contact Person: Peter Drescher Email: drescher_p@fc.sd36.bc.ca
Phone: 604-596-7733

We would like to share:

- The district's planning cycle
- Other indicators of student achievement beyond ministry data
- Our template for school improvement plans

Does anyone know more about...

- Strategies for engaging parents on more meaningful dialogue about student achievement
- How to define student achievement
- How do we measure various forms of achievement – e.g. social responsibility
- The relationship between the schools' (130+) plans/goals/indicators of success and the district's plan
- How much flexibility each school will actually have
- How we can ensure that the parent members of the SPC are actually acting as representative of their whole school community
- How (districts/ministry) will address the concerns if a SPC is deadlocked – i.e. a concern based on 3 parents and only 1 teacher, 1 principal

Our plan, when we return home is:

- To meet in area forums to (establish, identify, define) shared values within the school community upon which student achievement can be judged (described)
 - Networking schools with similar plans to share resources
-

S.D. #37 – Delta Contact Person: Steve Cardwell Email: steve_cardwell@deltasd.bc.ca
Phone: 604-596-7101 ext. 237

We would like to share:

- Intention to involve at some level our support staff and students

Does anyone know more about...

- What resources might be made available to assist with the process (human, informational, financial)
- Opportunities to share the work of SPCs
- How can we broaden our understanding of appropriate measures of student achievement

Our plan, when we return home is:

- Date set for district steering group
 - Date set for district training
 - Policy development
 - Timeline set
 - Coordination of election and task timelines
-

S.D. #38 – Richmond Contact Person: Monica Pamer Email: mpamer@richmond.sd38.bc.ca
Phone: 604-668-6087

We would like to share:

- Mandate is narrow (SPC) however, process for SPC seems overwhelming?
 - o How to meaningfully represent all parents, school staff & students in PLAN
- Current accreditation goals could/should serve as helpful school plan during this transition
 - o Refine/discuss
 - o Link to student achievement
- School plans are related and influenced by larger district accountability plan so, timing and articulation of two must be clearly and thoughtfully communicated (responsibility to each other top-down + bottom-up)
- Be careful to create a “plan” thoughtfully as opposed to expediently
- Once in place, a whole new series of challenges exist for SPCs...team building, consensus building...

Does anyone now more about...

- BCSTA template for guidelines for a school planning council is excellent – should/could be used to create consistency of understanding of the SPCs mandate. (a template for policy) is needed
- How to broaden (define) the definition of achievement? How do we “measure” these other, less traditional areas?

Our plan, when we return home is:

- District has approved a timeline and work back from October 31, 2003
- Invest some time at district and school level to surface issues regarding SPC
 - o Clarify roles/mandates
 - o Relieve anxiety
 - o Plan training
 - o Educate parents
- Need to have SPC fit district culture of collegiality amongst all representative groups:
 - o RDPA, RTA, CUPE, RASA, Trustees, Students
- “A day of dialogue”

S.D. #39 – Vancouver Contact Person: Andrea Little Email: alittle@vsb.bc.ca
Phone: 604-713-5395

Does anyone know more about...

- please share what other districts have to say and any handouts from today

S.D. #40 – New Westminister Contact Person: John Woudzia Email: jwoudzia@sd40.bc.ca
Phone: 604-517-5921

We would like to share:

- Planning/information day for people (parents, teachers)
- Information package to be given out regarding SPCs with application to be handed in at a later date. We have plans, timeline, now need a kickoff for parents and teachers. (November sometime)
- Tweedsmuir has formed SPC

Does anyone know more about...

- Tone from teachers (open nomination or come up through union?)
- Involving other non-voting members such as CUPE, 1st nations....
- Arrange time to meet for SPCs (? 3 meetings per year)
- Obligations and responsibilities for SPC members
- Possible compensation? (time in lieu, dinner) for teachers/parents

Our plan, when we return home is:

- Planning day
- Information day for parents and teachers
- Meet mid October/November
- Some compatibility between principals/schools for a framework

- October 21
 - o Overview of SPC (January – December) (meeting room 1)
 - o Roles/obligations of members
 - o Small changes for our district (policy)
 - o Application forms given out (to be handed in later)
 - October 3
 - o Announce to AO's regarding SPC information night
 - o Talk to Ruth Minto (NWTU), Marcel (CUPE)
-

S.D. #41 – Burnaby Contact Person: Amrit Manak Email: amanak@sd41.bc.ca
Phone: 604-664-8372

We would like to share:

- Districts need to replicate today's process with teams from each school in our district
- We need to:
 - o Identify and use appropriate, authentic, meaningful, relevant assessment processes
 - o Increase the skills, knowledge and understanding relating to assessments of all groups of people involved in education: staff, parents, students, etc.
- We need to keep it simple and realistically focused from the outset
- Concern that we have the resources needed to implement the plans for improving student achievement

Our plan, when we return home is:

- As a starting place, we must establish the “common foundation” on which we will build
 - Design and implement district orientation/initiation/training process using a partners planning group
 - Begin (without pre-suppositions) to build (cooperatively/collaboratively) the SPC: the model, the processes, the guidelines, etc.
 - Rebuild the trust, and help establish/maintain good, two-way, working relationships between and among the partners
 - Ensure our processes encourage inclusion/involvement of all staff in working toward the goals and objectives
-

S.D. #42 – Maple Ridge/Pitt Meadows Contact Person: Rick Erickson Email: ricke@sd42.ca
Phone: 604-463-4200

We would like to share:

- Policies
- Public meetings
- Criteria for board as they approve, school goals and objectives

Does anyone know more about...

- Election process
- Resources to support goals and objectives and money to support goals and objectives
- Any additional direction?? From ministry
- Resources to support training at the district level
- Liaison with SPC and teaching staff – networking
- Chicken and egg – district and school, goals and objectives
- Teachers can't be PAC members
 - o What about in another district?

Our plan, when we return home is:

- Meet with PACs
 - Form district advisory committee – SPCs
 - o 2 representatives from each partner group
 - maintain spirit of this as a transitional year
 - PAC bylaws
 - Criteria for board as school plans are considered
 - Principals meeting – compare notes
-

S.D. #43 – Coquitlam Contact Person: Bob McGill/D. Osborne Email: bmcgill@sd43.bc.ca
Phone: 604-939-9201

We would like to share:

- _ That we have established a steering committee of partner groups and recommend that other districts do so
- _ Also suggest other districts collaboratively develop policy regarding SPC

Does anyone know more about...

- _ Data!!! types of data being collected
- _ Entry/analysis

Our plan, when we return home is:

- _ Meeting – Friday at 1:30
- _ Policy development and school in-service plan
- _ Steering committee has been formed
- _ Setup an implementation plan
- _ Particulars of in-service
 - o Test data
 - o Subjective data
- _ More understanding of what is meaningful at class level
 - o Meaningful at district

S.D. #44 – North Vancouver Contact Person: Ann Tarves Email: atarves@nv44.bc.ca
Phone: 604-903-3489

We would like to share:

- _ As school planning councils begin training on representation
- _ October 23 or 24, training session for parents interested in school planning councils – DPAC
- _ Common language needed pre-election training, post election training
- _ Concern re lack of student participation, particularly at the high school level
- _ Concern regarding lack of CUPE (non-teaching personnel) representatives
- _ Job has to be doable
- _ North Vancouver has a new report card which is based on performance standards – comments use the language of performance standards
- _ Concern regarding data collection and analysis
- _ Share our draft policy with other districts
- _ We should start simple

Does anyone know more about...

- _ Will the ministry respond to input from schools and/or school districts and review the interim guidelines for school planning councils?
- _ Bylaws
- _ Logistics of how, where, when
- _ Will the district provide training? and when and by whom?
- _ Process for electing members – what is it?
- _ What is the forum for reporting?
- _ How do you make choices as to what goals you want in your plan?
- _ Who chooses the issues?
- _ How to measure and what data to use?
- _ What instruments will be acceptable and who decides?
- _ Can classroom data be used?
- _ In-service is a huge component of this?
- _ Do we develop new goals every year?
- _ How do we ensure consistency?
- _ How do we get resources and pro-d to improve student results?
- _ No budget for SPCs is a hindrance
- _ What happens if goals are not achieved?
- _ How does our school plan meet with the district goals?
- _ What are the criteria for a successful school growth plan?

- _ Student involvement, how?
- _ CUPE involvement, how?
- _ Process for involving CUPE and students

Our plan, when we return home is:

- _ Steering committee to facilitate and coordinate and communicate the various stakeholders on school planning councils
 - o Communication
 - o Training (pre-election and post-election)
 - o Common language
 - o Ensure mechanisms for feedback to different constituent groups so that everyone has input
 - o Choreograph timelines
- _ Incorporation of long term as well as short term goals
- _ Steering committee members:
 - o Assistant superintendent, teacher union NVTAs president, district PAC co-chair, representative of elementary principals, representative of secondary principals
- _ Data collection at district and school level
- _ Analysis of data in useable form for school planning councils
- _ Timelines
 - o Elections of members of school planning councils by first week of November (this year)
 - o Bylaw to elect school planning councils will be made available to school PACs and school principals to either use and pass or use as a reference to write their own bylaw
 - o Focus on process
 - o All training must come from the steering committee
- _ Timeline for district, PAC bylaws/constitution updates, in-service for all stakeholders
- _ Need an organization for an infrastructure
- _ Liaison between district and NVTAs i.e. procedure for election of delegate
- _ Pro-d needed to achieve results
- _ Come together as a group to share and think about a focus for SPC

S.D. # 45 – West Vancouver Contact Person: Geoff Jopson (Superintendent)
 Email: gjepson@sd45.bc.ca Phone: 604-981-1034

We would like to share:

- _ In West Vancouver we would like to develop the policy around SPCs collaboratively. Part of this school year will be used to do this
- _ We feel that there is a strong need to have a common understanding of the role and responsibilities of the SPC

Does anyone know more about...

- _ What data do SPCs use?
- _ When is the data used?
- _ How will we find resources to implement and maintain SPCs? (e.g. training)
- _ How prescriptive should the district policy/process involving SPCs be?
- _ What other districts are doing in terms of developing policy and procedures regarding SPCs?

Our plan, when we return home is:

- _ Share implementation timeline with all stakeholders (approved by board – September 2002)
- _ Develop board policy (collaboratively) – draft
- _ Election of SPC participants in December
- _ Training (planning sessions)
- _ Try to maintain focus on the role and responsibilities of the SPC and simplify the process. Effective communication will be critical
- _ Committee: to begin working on developing policy as well as procedures regarding SPCs

S.D. #46 – Sunshine Coast Contact Person: Des Sjoquist Email: dsjoquist@sd46.bc.ca
Phone: 604-886-8811

We would like to share:

- District monitoring system

Does anyone know more about...

- Other districts that have:
 - o Policy and regulations in place
 - o In-service packages/plan
- Ministry inservice available?

Our plan, when we return home is:

- Organize a steering committee
 - Write regulations – get input from each group
 - Develop training plan/guidelines
 - Train groups based on regulations (and intent)
 - Consider regional meetings within our district
 - In-service for PACs regarding bylaws/elections
-

S.D. #47 – Powell River Contact Person: Don Fairbairn Email: dfairbairn@sd47.bc.ca
Phone: 604-414-2617

We would like to share:

- Our concern that there will be such inconsistency of effectiveness of SPCs in province that real role of council will be lost

Does anyone know more about...

- What plans there are to educate SPCs about what data is valid, what the data says etc?
- Resources that can be tapped on behalf of SPCs for training etc.

Our plan, when we return home is:

- Elect school planning councils
 - DPAC plans to have a training session for all parents in SPCs end of October
 - Investigate additional sources of data i.e. local surveys
 - At least one more meeting of this group to decide direction and focus
-

S.D. #48 – Howe Sound Contact Person: Linda Rossler Email: LRoss@sd48.bc.ca
Phone: 604-892-5228

We would like to share:

- Our handbook
- SPC advisory committee that works together
- Process and product
- CUPE invited to be part of advisory committee
- SPC parents involvement in staff planning process
- Will to work together (determined to work together)

Does anyone know more about...

- Better understanding of SPC after discussions here
- Training for representatives for SPCs
- Realistic planning sessions
- Resources available
- How to bring evidence forward
- How to interpret evidence (data)
- Maintaining confidentiality of small numbers of students (aboriginal)

Our plan, when we return home is:

- Consider student engagement more
- Involve First Nations in SPC

- _ Dialogue with our First Nations on “what would work for you?”
 - _ Also Indo-Canadians
 - _ Invite first nations education administrator to sit on SPC advisory council
 - _ Lobby for multi-lingual versions of SPC guidelines
-

S.D. #50 – Haida Gwaii/Queen Charlotte Contact Person: Duncan White
Email: dwhite@sd50.bc.ca Phone: 250-559-7740

Does anyone know more about...

- _ Policy ideas for small districts with small schools and 60% aboriginal
- _ Def. of an employee
- _ Impact of legal commitments with aboriginal bands regarding LEA's and improvement agreements on SPC structure mandated by the government
- _ Ditto #3 for Haida education council

Our plan, when we return home is:

- _ Develop school district policy non SPCs
 - _ Meet with PACs to explain SPC and seek policy input
-

S.D. #53 – Okanagan Similkameen Contact Person: Brian Fox Email: brfox@sd53.bc.ca
Phone: 250-498-3481 (Local 237)

Our plan, when we return home is:

- _ October
 - o Send home (via parent/teacher interview and mail)
 - o Ministry broadsheet (include PAC flyer)
 - o Roles/tasks – what interest?
 - o PAC chairs to call other district PAC chairs and relay information
 - o Union representative to contact teacher representatives
 - _ November
 - o PAC elections and SPCs formed (principal, PAC and teacher)
 - _ Late November
 - o Planning session for training SPCs in January 2003
 - o 11:00 – Noon at school board office with lunch (as perk!)
 - _ December
 - o Invitation to schools regarding SPCs for January
 - _ January
 - o 2nd week training for SPCs
 - _ February
 - o Start district priorities (include SPCs)
 - _ March – June
 - o Review school plan and begin fine tuning using new district priorities
-

S.D. #57 – Prince George Contact Person: Bonnie Chappell Email: bchappell@sd57.bc.ca
Phone: 250-561-6800 (Local 311)

We would like to share:

- _ Collaborative decision making
- _ OPTS – organizational performance tracking system
- _ Wildwood elementary has already elected their SPC
- _ Acceptability of flexibility of plans

Does anyone know more about...

- _ Code of conduct/ethics for SPC (who would write them?)
- _ Draft policies = from other boards – Kelowna?
- _ What to do if you don't have a PAC or if you don't have parents and/or teachers willing to be elected
- _ What to do if board rejects a plan – what is the revision timeline?

Our plan, when we return home is:

- _ Loot at providing assessment literacy to educators and parents
- _ Process and focus
- _ Provide options/advice on planning
- _ Keep it simple
- _ Help with data management
- _ Develop a timeline for the district
- _ Meeting to organize
- _ Develop a communication plan
- _ Keep the big picture
 - o Plans/process will be flexible based on culture

S.D. #59 – Peace River South Contact Person: Kathy Sawchuk Email: ksawchuk@mail.sd59.bc.ca
Phone: 250-782-8571

We would like to share:

- _ Our website – www.sd59.bc.ca
- _ Tools for tracking student data (performance) e.g. filemaker pro

Does anyone know more about...

- _ Membership of SPC
- _ What is the definition of an employee?
- _ Student participation on SPC? (with or without a vote?)
- _ Is the #5 a minimum or can membership extend?
- _ Assessment tools excluding:
 - o FSA, provincial exams, transition numbers, grad rates, status surveys

We would like:

- _ Samples of other district policies regarding SPCs
- _ Guidelines of team functions – what are the mandates of the teams in charge of getting things going in the district
- _ Folder not available at registration our district was not registered unknown reasons why, one copy please

Our plan, when we return home is:

- _ Examine school district policy around SPCs
- _ Plan in-service: principals, parents, teachers
- _ Design a newsletter

S.D. #60 – Peace River North Contact Person: Ron Samborski (Superintendent) Email:
rsamborski@prn.bc.ca Phone: 250-262-6000

We would like to share:

- _ What SPCs are 'meant to do' for everyone to understand
- _ Clarify the roles of PCs and SPCs so that people know the difference
- _ How to work effectively with data – trends over time
- _ SPCs - purpose, mandate, roles

Does anyone know more about...

- _ Policy framework – what does a SPC look like?
- _ How would rural schools make SPC work?
- _ How to include students, non-teaching staff
- _ Criteria for acceptance of school plan
- _ Is there a role for SPCs to work with parents on the role in relation to learning? Pre K – grade 12
- _ SPCs – purpose, mandate, roles

Our plan, when we return home is:

- _ Get samples of policy framework to review (other districts and other provinces)?
- _ General public meeting to inform people about school planning councils
- _ Update website

- _ Develop a framework of guiding principles and values to grabble SPCs
 - _ Develop a “workflow” timeline
 - _ Develop a powerpoint presentation that can be used by administrators, teachers parents = uniform
 - _ How to work in a meaningful way with data
 - _ Code of ethics
 - _ Define learning needs of the various stakeholders
-

S.D. #62 – Sooke Contact Person: Gloria Metzger Email: gmetzger@sd62.bc.ca
Phone: 250-658-5713

We would like to share:

- _ Our anxiety
- _ Draft interim policy

Does anyone know more about...

- _ How can students be involved?
- _ How do you evolve broader groups?
- _ Who determines what data will be used?
- _ Create ways to finance/support the school plans
- _ Template for school plans
- _ Common understandings of issues and roles
- _ What data are people using?

Our plan, when we return home is:

- _ Share today’s information with our respective group
 - _ Develop an in-service plan
 - _ Communication blitz plan
 - o Jointly developed
 - _ District planning comm. (1 yes) (implementation and monitoring)
 - _ Develop timelines for year 1 and subsequent years
 - _ In-service SPC
 - _ Develop common performance indicators for different levels which can be added to
 - _ Develop criteria for school board office approval
-

S.D. #63 – Saanich Contact Person: Keven Elder Email: kelder@sd63.bc.ca
Phone: 250-652-7330

We would like to share:

- _ Graphics of planning/cycle/accountability framework (developed by Superintendent, Mike Mckay)
- _ Our plan for large meeting (held last spring) to talk about the SPCs
- _ A mechanism used in the district – our “pro-growth council”
- _ Our reflections, after being the first district to go through the review process...
- _ And encourage other district to access the BCCPAC workshops

Does anyone know more about...

- _ Possible sources of funding
- _ Who pays the cost of district review teams?
- _ What is happening in other districts? (e.g. what kinds of processes, templates, criteria, “words to the wise” decision making, conflict resolution draft policies...) are available?
- _ How can the “alignment” of school growth plans and district accountability contracts be a mutually informing process...
- _ Timelines regarding SPC elections

Our plan, when we return home is:

- _ Engage in process to work collaboratively to assist our board in development of district policy
- _ Ask how we will establish consultation processes that ensure opportunities for the voices of CUPE, students, and First Nations, broader community... to be heard
- _ Encourage that there be a workshop similar to this so that the same questions can be asked of an expanded group continuing the discussion will help to ensure a good “made in Saanich” policy.

- _ Make sure that questions are asked about the timelines and to ensure that the cycle of a year's activity begins in January...
 - _ Request additional in-service/staff development for assessment and evaluation – using the performance standards and other forms of qualitative data
 - _ Develop information sessions mechanics to engage many in the dialogue about data.
-

S.D. #64 – Gulf Islands Contact Person: Michael Ryan Email: mryan@sd61.bc.ca
Phone: 250-537-5548

We would like to share:

- _ Principals views on issues regarding SPC arising from a meeting on October 30
- _ Process to set district goals using school improvement goals

Does anyone know more about...

- _ Someone who may be a key teacher in addressing assessment literacy for parents and teachers
- _ Which other district plan to include support staff representation on all their SPCs – and a student representative on their secondary school planning council and how will they do it?

Our plan, when we return home is:

- _ Steering committee to meet on Tuesday, October 8 to draft board policy on SPC
- _ Following October 8 district will issue an information handout on
 - o Steering committee
 - Membership
 - Timeline
 - Interim information on SPC from ministry
 - Review committee
 - Role
 - Date of board meeting
 - Passing

S.D. #67 – Okanagan Skaha Contact Person: Gary Doi Email: gdoi@summer.com
Phone: 250-770-7700

We would like to share:

- _ “keep the focus on shared purpose rather than the plan.”

Does anyone know more about...

- _ Assessment literacy

Our plan, when we return home is:

- _ Meeting to organize a training session for planning councils
 - _ Template for school growth plans to be developed by October (end)
 - _ Elections by December (end)
 - _ Partner group meeting locally (on today's model)
-

S.D. #68 – Nanaimo Contact Person: Carola Lane – Superintendent Email: clane@sd68.bc.ca
Phone: 250-741-5231

We would like to share:

- _ “Make good schools better.” (this is a better way to say it than...)
- _ “We have to improve schools.” Negative connotation
- _ show me the money!

Does anyone know more about...

- _ ensuring a focus on equity/fairness (good opportunities for all students regardless of socio-economic status)
- _ assessment practices/authentic data
- _ need a conference on best practices and assessment

- _ educating the Fraser Institute on how to interpret data
- _ we want people to share their policies/guidelines

Our plan, when we return home is:

- _ meet to develop interim guidelines
- _ PAC needs to amend constitution (elect SPC representatives)
- _ Follow timeline

S.D. #69 - Qualicum
Phone: 250-248-4241

Contact Person: Candice Morgan

Email: cmorgan@sd69.bc.ca

We would like to share:

- _ School goals drive district accountability contract, board accepts accountability contracts as the district annual goals

Does anyone know more about...

- _ Criteria to be used by the board to accept, reject, or "return" a school's annual plan?

Our plan, when we return home is:

- _ Develop and communicate policy on SPCs
- _ Teacher/principal and vice-principal/district administration/parent = training regarding assessment literacy and performance standards

S.D. #70 – Alberni
Phone: 250-720-2779

Contact Person: Marion Turner

Email: mturner@sd709.bc.ca

Does anyone know more about...

- _ What we believe:
 - o Schools are everywhere on the timeline
 - o Plans need to link to current growth plan influencing the district plan and vice versa
 - o Planning councils will look different in different schools but all will follow the legislation and district guidelines
 - o SPCs within the accountability framework
 - o Use this year to "give it a go".
- _ Queries
 - o Is January to January a useful model?

Our plan, when we return home is:

- _ Teachers union will decide about participation and role
- _ DPAC presentation in November
- _ PACs and staffs by Christmas
- _ SPCs in place by January 31
- _ Initial training is orientation to SPCs
- _ To clarify/define the role of school planning council – what it is/what it is not

S.D. #71 – Courtenay
Phone: 250-334-5514

Contact Person: Dan Russell

Email: Dan.Russell@sd71.bc.ca

We would like to share:

- _ Develop mechanisms for collaboration

Does anyone know more about...

- _ District review teams: what criteria will they use? How will they operate? What are their parameters?

Our plan, when we return home is:

- _ Plan how to implement and how to ensure collaboration
- _ Plan for November training for PACs etc. together (all partner groups together) with DPAC

- _ Recognize support staff role
 - _ Regular meetings of groups (p/vp, etc.)
 - _ To review, discuss how SPCs are operating, necessary etc.
 - _ Put together a team of partners to answer questions, deal with issues, etc. (resource team for consultation)
 - _ Which will include criteria for plans
 - _ Policy
-

S.D. #72 – Campbell River Contact Person: John Spry Email: john.spry@sd72.bc.ca
Phone: 250-830-2349

Does anyone know more about...

- _ Resources – money – etc who may provide these (i.e. training costs?)
- _ What if no teacher or parent in a school is able/willing to participate?

Our plan, when we return home is:

- _ Meeting date has been arranged
-

S.D. #73 – Kamloops/Thompson Contact Person: Terry Sullivan Email: tsullivan@sd73.bc.ca
Phone: 250-374-0679

We would like to share:

- _ If October 31 is date for district accountability then the timeline, in order for board to approve all 55 school plans, then April 30th is SPCs deadline (6 months) to submit school improvement plan (or earlier)

Does anyone know more about...

- _ How can large districts (50 – 100+ schools) have the board meaningfully consult with SPCs prior to approving school improvement plans – what are the logistics, timelines?
- _ Is there consensus around the definition of “achievement”?

Our plan, when we return home is:

- _ Frame an agenda for our district wide SPCs in-service
 - _ Frame a draft of district guidelines/policy/criteria for SPCs to take to district wide in-service for input
 - o Define consultation, consensus, etc.
 - _ Hold district wide in-service on November 2 (Saturday)
 - _ Template for school improvement plans for all schools on November 2
 - _ Discuss logistics/timelines
 - _ Include district priorities
 - o Connection with school plans
-

S.D. #74 – Gold Trail Contact Person: Paché Denis Email: pdenis@sd74.bc.ca

We would like to share:

- _ Thank you!

Does anyone know more about...

- _ Other places that have SPCs/similar plans
- _ How different schools defines success

Our plan, when we return home is:

- _ To share ideas gathered at the conference and to develop a plan to host a training session for the SPCs in our district
-

S.D. #75 – Mission Contact Person: Nancy Wells Email: nancy.wells@sd75.mission.bc.ca
Phone: 604-826-6286

We would like to share:

- We have been doing this for year
- We feel we're on our way

Our plan, when we return home is:

- Districts need to take a lead...
 - What SPCs are
 - How they work
 - Policy already in development (board will need to bring forward in October)
 - Replicate this model
 - October 23 - school teams to come to do this training session
 - DPAC – information night (BCCPAC)
 - November – councils would be elected
 - January – in-service – assessment literacy and decision making
 - For councils to work as a group (training before end of January)
 - Steering committee
 - To determine times for the above sessions
 - Policy
 - Process
 - Responsibilities
-

S.D. #78 – Fraser/Cascade Contact Person: W. Neumeier Email: w.neumeier@sd78.bc.ca
Phone: 604-869-2411

We would like to share:

- Measures beyond FSAs
- Surveys
- Participant rates
- Transition
- Don't be reactive to a year's worth of results
- Examine overtime

Does anyone know more about...

- Can we examine change over time?
- Is this effective?
- Are surveys a good measure of improvement in the area of social responsibility?
- Accountability – what exactly does this mean?

Our plan, when we return home is:

- Training team
 - Teachers
 - Making sure goals are achievable and arrived at by consensus
 - SPCs lobby for good resources
 - October 7
 - Establish criteria for building growth plans
 - Timelines and guidelines
-

S.D. #79 – Cowichan Valley Contact Person: Candice Spilsbury Email: cspilsbury@sd79.bc.ca
Phone: 250-748-0321

Does anyone know more about...

- The “when” of the meeting - \$\$
- Define “public education” what does it look like

Our plan, when we return home is:

- _ There will be opportunities to continue the discussion with all parties represented here attending in the district – steering committee
 - _ Issues, challenges and opportunities discussed at the local level
 - _ Meet again to “flesh out” discussions begin here – i.e. what is the purpose?
 - _ Policy development i.e. sometime – opportunity to share concerns – cadre of representatives – in-service for members, teacher, on SPC
 - _ Communicate with our other cohorts
 - _ Framework development
 - _ Develop guiding principles – “public education”
 - _ Clarify allocation of resources and teachers – what is the content?
-

S.D. #82 – Coast Mountains Contact Person: Randy Smallbrugge
Email: RSmallbrugge@cmsd.bc.ca Phone: 250-635-4931

We would like to share:

- _ Goals, plans we can build on
- _ Lack of time is a huge issue

Does anyone know more about...

- _ Training sessions
 - o For whom, by whom
 - o Where
 - o Covering costs
- _ Time to implement plans, develop strategies
- _ Need for teacher training costs to be met
- _ Increasing assessment knowledge of all parties
- _ Defining student achievement
- _ How do you ensure continuity when dealing with turnover
- _ What assessment tools will be used? How reliable is data and can it be generalized?
- _ When will we have some uniformity of performance standards with time and opportunity (training) for teachers to be familiar with them
- _ Are SPCs going to increase student achievement? Or conversely will student achievement suffer without them?
- _ If we wait long enough will SPCs go away?

Our plan, when we return home is:

- _ SPC team (today's team)
 - o Meet with parents and community to share information
 - o Monitor counsel progress
-

S.D. #83 – North Okanagan-Shuswap Contact Person: Dawn Benson Email: educ2#sd83.bc.ca
Phone: 250-832-2157

Does anyone know more about...

- _ When teacher representatives will be ready to be elected as SPC representatives?
- _ We need to know more about the criteria for the school growth plan – will there be a template from the ministry? Will there be a criteria for evidence to be used regarding student achievement?

Our plan, when we return home is:

- _ Have our 2nd meeting with the district steering committee to review information from today and to review district policy that is being developed presently
 - _ District meeting sponsored by DPAC, with Judith Arnold and Reggie Balabanov October 9 with all partner groups introducing SPCs (dinner meeting)
 - _ District discussions regarding election of parent and teacher representatives
 - _ District sponsored meeting of elected SPC members, to ensure all members, all schools have the same information (approximately January/February, 2003)
 - _ School SPCs will meet
-

S.D. #84 – Vancouver Island West
Email: dlemmon@viw.sd84.bc.ca

Contact Person: Doug Lemmon
Phone: 250-761-4227

We would like to share:

- Our enthusiasm for involving our parent community in local school issues for some years now.

Does anyone know more about...

- How to “measure” qualitative data, such as ‘social responsibility’, in order to provide a benchmark to be able to measure improvement – e.g. anecdotal reporting – parent/community surveys
- How to ensure that the planning council maintains a focus on student achievement and growth without allowing it to degenerate into a political forum

Our plan, when we return home is:

- Begin the process by creating a district ‘planning’ group to develop a working model for the local SPCs to follow
 - To develop a model which will ensure participation by relevant parent groups at the local level
-

S.D. #91 – Nechako Lakes
Phone: 250-692-4821

Contact Person: Rick Pooley

Email: rpooley@mail.sd91.bc.ca

We would like to share:

- Lack of input to involve support staff and students (as appropriate)

Does anyone know more about...

- How to include support staff and students in the process
- Decision making models
- How to legitimize/help a minority voice to be heard (without issues becoming adversarial)
- Helping parents of minority groups advocate for their children
- How to teach parents how to ask the right questions, and who to ask
- Improving assessment literacy for all partners
- Involving more parents at the secondary school level

Our plan, when we return home is:

- “Kick-off Event” to begin SPC development process
- Communication strategy/in-service
 - Generalized groundwork
 - Community level – DPAC
 - School level – PAC
 - Regions in district
 - Secondary/elementary break
 - Discussion of school level model
- Comprehensive and formalized communication structure (FNEC too)
- Schedule:
 - Date in mid-October, Tuesday at 6:00 p.m., team planning meeting
 - Presentation at October 22 P/VP meeting
 - Community meetings before November 15
 - Step 2 follow-up sessions to start January 15